

The more you **recycle**, the less goes to **landfill**.

cling film  
**foil**



tin foil

**fruit**  
vegetables



fruit & vegetables

caps corks  
tops lids  
**pumps**  
please rinse



caps, corks, tops  
lids, pumps

coffee  
**cups**  
plastic  
wrappers



coffee cups  
plastic wrappers

**black**  
plastic  
microwave  
ready meal  
**dishes**



black plastic

**meat**  
bones  
**fish**  
dairy  
tea bags  
coffee grounds  
**bread**  
pastries



meat, bones, fish  
dairy, bread

**black rubbish bin (landfill)**



# STUDENT WASTE GUIDE CITY AND OFF-CAMPUS



cardboard  
thin boxes  
**cereal**  
ready meals  
corrugated  
thick cardboard  
egg boxes  
kitchen and  
toilet roll tubes  
**flatten**  
cardboard  
boxes and tubes  
**remove**  
inner packaging



cardboard

**mixed**  
glass  
**bottles**  
**jars**  
**rinse**  
no tops  
corks or caps  
**labels**  
can be left on  
all colours  
accepted



mixed glass  
bottles & jars

**cartons**  
**milk**  
**juice**  
**smoothie**  
**cartons**  
fabric conditioner  
**soup**  
chopped tomatoes  
**custard**  
**rinse**  
no need to  
squash cartons  
plastic spouts  
can be left on



cartons

**food**  
**tins**  
**drink**  
**cans**  
aerosols  
sweet tins  
biscuit tins  
metal lids  
**rinse**  
push sharp  
lids inside tins  
**labels**  
can be left on  
no need to  
squash



food tins &  
drink cans

**paper**  
newspapers  
magazines  
Phone directories  
**journals**  
catalogues  
brochures  
junk mail  
leaflets  
greetings cards  
**letters**  
envelopes  
shredded paper  
keep paper  
**flat**  
remove plastic  
wrappers  
**you can**  
**compost**  
your shredded paper  
**at home**



paper

**plastic**  
**bottles**  
**drinks**  
cleaning  
**bleach**  
detergent  
fabric conditioner  
**yoghurt**  
**pots**  
cream and custards  
ice cream tubs  
soups and sauce  
margarine  
containers  
fruit and vegetable  
**punnets**  
meat and fish  
cake and pastry  
**trays**  
egg boxes  
labels can be left on  
**rinse**  
bottles and  
containers  
no black plastic  
tops or caps  
no need to squash



plastic bottles  
& containers

**green recycle bin**

## If you're a student living in City Campus or off-campus halls of residence, the following will answer some of your questions.

### 1. What do I do with my rubbish and recycling?

Please use the Green and Black clearly-labelled bags or bins provided in your kitchen for the collection of your rubbish and recycling. It is a mixed recycling service – you do not need to separate the materials and this leaflet gives clear information on what can and cannot be recycled. Empty the bags into the external bins when full, and re-use them. *Click here for a map showing recycling and rubbish bin locations.*

**If you live in Foresters**, black and green eurobins are provided. stickers. Use the green one for mixed recyclables and the black one for all other rubbish.

**If you live in Fern Court**, the local council provides black and green small wheelie bins – use the green one for mixed recyclables and the black one for all other rubbish.

**If you live in Sansome Hall**, green and black eurobins clearly labelled with the University stickers for recycling and rubbish are stored in the compound at the rear of the building.

**If you live on City Campus**, all recycling should be deposited in the clearly-labelled green eurobins located in the bin store. Rubbish should be put in the black eurobins.

**If you live in Albany Court**, black and green eurobins are provided. Use the green one for mixed recyclables and the black one for all other rubbish.

### 2. What happens to my recycling?

Your recycling is collected from the University and taken to Worcestershire County Council's new sorting facility called EnviroSort which is located at Norton on the outskirts of the city. Here it is sorted mechanically and the separated materials are baled and sent to reprocessing companies across the country where they are made into new products.

*Click here to watch a video about the recycling process.*

### 3. Do I need to squash plastic bottles, cans and cartons and scrunch up my paper?

No. All recycling should be left loose, clean and in its natural form. Please do not put your recycling in black sacks or plastic shopping bags. The main separator at EnviroSort works by separating flat things (paper and card) from 3D things (cans and bottles). That's why we ask you not to squash or scrunch them.

### 4. Do I have to wash out plastic and glass bottles, cans and cartons?

Yes please. Rinsing helps with the sorting and reduces time spent by EnviroSort staff cleaning your rubbish. If you're at home in your kitchen, please rinse your bottles, jars, cans and cartons before recycling. If you're in the library or a classroom, please make sure that your drinks bottles and cans are at least empty before you recycle them.

### 5. Can I recycle wrapping paper?

All coloured paper, card and cardboard can be recycled but only certain types of wrapping paper can be recycled. However, if the paper has metallic images / patterns and cannot be easily ripped it cannot be recycled as this type of paper often contains plastic.

Also, wrapping paper which is very thin and the printing can be easily seen on the blank side cannot be recycled as it cannot be "de-inked" at the mill.

### 6. Can I recycle the take-away paper cups I buy in the dining hall and cafes?

No. At the moment, the coffee cups cannot be recycled – but the lids can.

### 7. Why can't I put black and brown plastic and plastic film into my recycling collection?

All clear plastic items can be recycled and are sorted by optical scanners which use the reflection of light to identify the types of plastics. Black and brown plastic used in microwave food trays and brown drinks bottles doesn't reflect light, so can not be seen and sorted by the scanners and could end up contaminating other materials. Plastic film causes technical issues with the automated sorting equipment, causing miss-sorting and the rejection of otherwise good materials.

### 8. Can I recycle plastic bottle tops?

No. Bottle tops are difficult to separate from your other recycling as they are normally very small. Additionally, bottle tops can cause problems when the plastic bottles are baled for storing and transporting. If a bottle has its top still on it may not squash down and can create damaging air pockets in bales which can cause bales to explode, posing a danger to those working at EnviroSort and at the plastic bottle reprocessors. Please dispose of bottle tops in the rubbish bags/bins.

### 9. Can I place other glass objects like light bulbs and dishes in my recycling?

No, only bottles and jars can be placed in your recycling. Other items, such as ceramic and glass dishes, are made of a different type of glass to bottles and jars and should be safely disposed off.

### 10. Can I put large metal sweet and biscuit tins in my recycling?

Yes, you can put large metal sweet and biscuit tins in your recycling. Please ensure the tin is empty and place the lid on the tin. Remember there is no need to squash the tin.

### 11. What else can I recycle at the University?

In addition to the mixed recycling scheme, recycling banks for textiles and shoes and bottles are located near the security office in the St John's Halls. Household batteries, mobile phones, inkjet and toner cartridges can be recycled across the campus.

*Click here for a map of toner recycling points.* Tin foil banks are available around the city.

### 12. Who do I contact if I have any questions?

You can talk to the University Community Development Workers, your cleaner, or Tom Taylor, Head of Security and Campus Services if you have any questions about waste and recycling. Email [t.taylor@worc.ac.uk](mailto:t.taylor@worc.ac.uk). Or visit (follow the links) the University of Worcester Sustainability Website at: [www.worc.ac.uk/discover/sustainability](http://www.worc.ac.uk/discover/sustainability)



Katy Worcester - Sustainability



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